

# SCHEDULE 1

## FORM 4

Section 51

### *Service and Execution of Process Act 1992*

## NOTICE TO RESPONDENT

**You should read this notice and the attached document very carefully. If you have any trouble understanding them you should get legal advice as soon as possible.**

Attached to this notice is an application to the Victorian Civil and Administrative Tribunal. Service of the attached process outside Victoria is authorised by the *Service and Execution of Process Act* 1992 if the claim made against you concerns:

- (a) real property within Victoria; or
- (b) a contract, wherever made, for the supply of goods or the provision of services of any kind (including financial services) within Victoria; or
- (c) an act or omission within Victoria; or
- (d) the carrying on of a profession, trade or occupation within Victoria; or
- (e) a pension or benefit under a law of Victoria; or
- (f) the validity of an act or transaction under a law of Victoria.

The attached process is served in reliance on item(s) (a), (b), (c) and (f).

### **Your rights**

If you think that none of the above items applies in this case, you should get legal advice as soon as possible on what to do to stop the Victorian Civil and Administrative Tribunal Victoria dealing with this application against you.

### **Contesting this application**

If you want to contest this application, you must take any action set out in the attached process as being necessary to contest the application.